

# Terms and Conditions page 2.

## **Payment Terms**

1. All prices are in United States dollars.
2. For reservations made more than three months prior to arrival date, a non-refundable deposit in the amount of US \$450.00 per person is due with the enrollment form to secure the workshop period. The balance is due no less than 3 months before the arrival date.
3. For bookings made less than 3 months before the arrival date, the total workshop fee is due at the time of booking.
4. Upon receipt of the initial deposit you will receive a receipt/confirmation in writing.
5. Upon a receipt of your final payment 90 days to arrival, you will be sent a final receipt, and any other information pertinent to your stay.
6. Please see explanations for Security Deposit and Refunds below.

## **Cancellation of the Workshop**

This tour is offered based on a minimum number of participants. We may cancel this tour if the minimum number of participants is not met by January 15th 2016. In the event of cancellation by us enrolled participants will be offered alternative dates or a complete refund.

## **Cancellation and Refunds**

**CANCELLATION ONCE FULL FINAL PAYMENT HAS BEEN MADE:** Any cancellation notification must be made in writing to Sharon Rusch Shaver. After March 15th a 50% of the enrollment fee is forfeited unless we are able to enroll another participant in the tour. If another participant is enrolled, your full payment will be refunded once new re-booking of the tour is confirmed. Please be advised that it is extremely difficult to re-book the tour once a cancellation is made within the 60 days prior to arrival date. Notification of cancellation must be made in writing. Cancellations within 30 days prior to arrival are nonrefundable. If a cancellation must be made within the nonrefundable time frame, you will receive a 15% discount off a future tour within one year.

## **Refunds**

No refunds are given for any unused portion of the workshop program, itinerary, or services described.

## **Damages & Charges**

Guests are required to act in a responsible manner at all times. If during the workshop period a guest is acting irresponsibly or acting out in any way that disrupts the other participants on the tour, they will be asked to leave the premises immediately. The client is responsible for ensuring that the property is left upon departure in the same general condition and repair as on arrival. Sharon Rusch Shaver reserves the right to recover from clients the cost of any loss or damage caused by a failure to respect the property, fixtures, or fittings. Clients are required to use their long-distance calling cards or credit cards when placing long-distance calls.

## **Travel Insurance**

Insurance is not provided. You are strongly advised to make the necessary arrangements with a reliable insurance company to cover all stages of the holiday including flight or transport cancellations as well as for cancellation of the group tour booking. Your travel agent should be able to help you with this. A company that offers the purchase of travel insurance is at [www.insuremytrip.com](http://www.insuremytrip.com)

## **Complaints**

We cannot be held responsible for events beyond our control such as breakdowns, leaks, power cuts, water shortages, floods, storm damage, strikes or force majeure. We will do our best to resolve any complaints to the best of our ability.